

Writer's Guidelines

1. Mission

PneumAfrica Journal: The Online Journal of African Pentecostal Christianity exists to advance the cause of Christ in Africa through theological reflection on Pentecostal thought and practice.

2. Nature

PneumAfrica Journal is a blind, peer-reviewed journal published twice a year. The primary issue is published in November of each year. In addition, a research edition is published in February of each year. The primary issue emphasizes the disciplines of Theology, Missions, Leadership, and Education. The research edition focuses broadly on areas of research relevant to graduate and postgraduate studies in the four areas just mentioned. *PneumAfrica Journal* is part of the Association for Pentecostal Theological Education in Africa (<https://theaptea.org>).

PneumAfrica Journal holds to the following doctrinal statement of the Pentecostal World Fellowship:

We believe:

- the Bible to be inspired, the only infallible, authoritative Word of God;
- that there is one God, eternally existent in three persons: Father, Son and Holy Spirit;
- in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father and in His personal return in power and glory;
- that for the salvation of lost and sinful man regeneration by the Holy Spirit through faith in Jesus Christ is absolutely essential;
- in the baptism of the Holy Spirit with the evidence of speaking in other tongues as the Spirit gives the utterance according to Acts 2:4, and in the operation of the spiritual gifts and ministries.
- in the ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life;
- in the resurrection of both the saved and the lost; they that are saved to eternal life and they that are lost unto the resurrection of damnation;
- in the church of Jesus Christ and in the unity of believers;
- in the practical application of the Christian faith in everyday experience and the need to minister to people in every area of life, which includes not only the spiritual, but also the social, political and physical.¹

¹ cf. <http://www.pentecostalworldfellowship.org/statement-of-faith>.

3. Need

PneumAfrica Journal exists to serve the APTEA community as a resource for students, educators, missionaries, and national workers. *PneumAfrica Journal* also serves as a forum for members of the APTEA community to publish their research. This does not mean, however, that only APTEA members may submit articles for possible publication, but simply that the journal's primary function is to serve this community. Those seeking to be published in *PneumAfrica Journal* should be aware that articles reflecting high standards of scholarship with a Pentecostal focus or perspective will be given priority consideration.

In sum, there is an ongoing need for a journal that can serve the broad spectrum of Pentecostal communities in Africa, including seminary students, professors, missionaries, and church leaders. *PneumAfrica Journal* endeavors to meet that need. The specific goals of the publication are as follows:

- Highlight the work of Pentecostal theology and research in Africa
- Provide a platform for Pentecostal students and professors to publish their work
- Address pressing issues of particular concern to Pentecostals in Africa through scholarly reflection and dialogue.
- Provide an electronic forum for missionary scholars and national church leaders to address challenges facing the Church in Africa
- Be a resource for educational institutions, missionaries, pastors, and church leaders

4. Scope

PneumAfrica Journal addresses issues related to all facets of Pentecostal thought and practice in Africa.

The primary issues of the journal will contain, as often as possible, an article in each issue in each of the following areas:

- Theology
- Missions
- Leadership
- Education

“Theology” here is meant broadly and submissions in any of the following categories can be made: apologetics, biblical studies (OT and NT), church history, historical theology, philosophy, and systematics.

The research issue will address various topics in academic research, including (but not limited to) methodologies, strategies, software, and resources.

5. Submissions

Submissions may be made by any person currently enrolled in an M.A. program or higher, or any persons holding an M.A. degree or higher. One need not be Pentecostal to submit to the journal. However, articles with content relevant to Pentecostalism are more likely to be published.

The crucial question that will largely determine whether an article is considered for the journal is this: How is this study relevant to Pentecostal Christianity in Africa? If this question cannot be easily answered, then the submission in question is probably not well-suited for *PneumAfrica Journal*.

As a blind peer-reviewed journal, *PneumAfrica Journal* typically publishes unsolicited articles. However, the editors reserve the right to invite submissions from scholars whose work and expertise in a particular field is well-known. Invited-author articles will not go through the peer-review process.

All unsolicited articles must be submitted through the *PneumAfrica Journal* website. Once received, the editor will remove the name of the author and any biographical information, and send the “blind” copy to a reviewer (referee). The reviewer will have 30 days to read the article and make one of the following recommendations:

- accept as is
- accept on the condition of minor revisions
- accept on the condition of major revisions
- reject

Reviewers are encouraged to provide specific feedback regarding their recommendations both to the *PneumAfrica Journal* editor and to the author. When the reviewer has made a recommendation, that recommendation will then be sent to the managing editor who will evaluate the recommendation of the reviewer and make a final decision on whether to accept the article. The managing editor may choose to override the recommendation of the reviewer. When a final decision has been made, the author will be contacted and the comments of both the reviewer and managing editor will be made available to the author.

Specific Submission Guidelines

All submissions should be:

- *Excellent* (in use of appropriate form and style)
- *Timely* (relevant to contemporary Pentecostalism in Africa)
- *Thorough* (demonstrates extensive knowledge of the topic)
- *Clear* (a well-stated thesis, sound argument, and concise conclusion)

Submissions need not necessarily be ground breaking, though we encourage authors to strive for this whenever possible. We are looking for articles that have particular

relevance to Pentecostal Christianity in Africa, and that will be a valuable resource for professors, researchers, and students interested in African Pentecostalism. We are not interested in articles that merely summarize the work of others.

Main Body

Submissions should be formatted according to Chicago 16th edition (or later) author-date referencing. Furthermore, papers should be single spaced, and should include a brief 100-400 word abstract as a separate document, along with the full title of the paper and author's name.

Author-Date Referencing System

Submission should be between 4000-8,000 words, not including references, and must follow the Chicago Manual of Style, 16th edition (or later) author-date system. An online guide to this can be found at:

https://www.chicagomanualofstyle.org/tools_citationguide.html

Be sure to click on the “author-date” tab, and not the notes bibliography tab.

Fonts

Please submit manuscripts in *Times New Roman* 12 pt. font only. Submissions using any other font will not be considered and will be promptly returned. Due to the broad nature of the *PneumAfrica Journal* reading audience, transliteration is preferred over Greek or Hebrew fonts following the chart below:

Table 1: Transliteration of Greek Letters

Greek	Transliteration	Greek	Transliteration	Greek	Transliteration
α	a	ι	i	ρ	r
β	b	κ	k	σ, ς	s
γ	g	λ	l	τ	t
δ	d	μ	m	υ	u
ε	e	ν	n	φ	ph
ζ	z	ξ	x	χ	ch
η	ē	ο	o	ψ	ps
θ	th	π	p	ω	ō

Table 2: Transliteration of Hebrew Consonants

Hebrew	Transliteration	Hebrew	Transliteration	Hebrew	Transliteration
פ		ט	t	פ	p
ב	b	י	y	צ	s
ג	g	כ	k	ק	q
ד	d	ל	l	ר	r
ה	h	מ	m	ש	ś
ו	w	נ	n	שׁ	š
ז	z	ס	s	ת	t
ח	ḥ	ע	‘		

Table 3: Transliteration of Hebrew Vowels

Sign	Position	Transliteration
ַ	אָ	ā
ִ	אִ	a
ֵ	אֵ	ǎ
ֶ	אֶ	ē
ִ	אִ	e
ֵ	אֵ	ě
ִ	אִ	i
ִי	אִי	ī
ִו	אִו	ô

.	·	ō
·	·	o
·	·	ö
·	·	u
·	·	ū

* reprinted with permission from "Guidelines for Contributors to Conspectus," <http://www.satsonline.org/content/formatting-guidelines>.

File Type

All submissions are to be in Microsoft Word, .doc or .docx files (we do not accept submissions produced using third-party software) and should include the following:

- Name, email address
- Current institution, highest degree completed or currently pursuing
- Title
- Abstract (100-400 words)
- Keywords

Capitalization

- Capitalize pronouns for persons of the Godhead: He, Him, His, etc.
- Capitalize Jesus, Father, Spirit when referring to the Godhead.
- Capitalize Gospel when referring to a specific book of the Bible (e.g., Matthew's Gospel) but not when referring to the message of salvation (the gospel must be preached).
- Capitalize church only when referring to a specific denomination (United Methodist Church); otherwise use church (early church fathers, church and state, etc.).
- Capitalize Bible but not biblical, and do not capitalize scripture or scriptural.

Abbreviations for books of the Bible

Abbreviate books of the Bible as follows:

Genesis	Gen.	Ezra	Ezra	Joel	Joel	Romans	Rom.	1 Peter	1 Pet.
Exodus	Exod.	Nehemiah	Neh.	Amos	Amos	1 Corinthians	1 Cor.	2 Peter	2 Pet.
Leviticus	Lev.	Esther	Esther	Micah	Mic.	2 Corinthians	2 Cor.	1 John	1 John
Numbers	Num.	Job	Job	Nahum	Nah.	Galatians	Gal.	2 John	2 John
Deuteronomy	Deut.	Psalms	Ps (Pss).	Habakkuk	Hab.	Ephesians	Eph.	3 John	3 John
Joshua	Josh.	Proverbs	Prov.	Zephaniah	Zeph.	Colossians	Col.	Jude	Jude
Judges	Judges	Ecclesiastes	Eccl.	Haggai	Hag.	1 Thessalonians	1 Thess.	Revelation	Rev.
Ruth	Ruth	Song of Songs	Songs	Zechariah	Zech.	2 Thessalonians	2 Thess.		
1 Samuel	1 Sam.	Isaiah	Isa.	Malachi	Mal.	1 Timothy	1 Tim.		
2 Samuel	2 Sam.	Jeremiah	Jer.	Matthew	Matt.	2 Timothy	2 Tim.		
1 Kings	1 Kings	Lamentations	Lam.	Mark	Mark	Titus	Titus		
2 Kings	2 Kings	Ezekiel	Ezek.	Luke	Luke	Philemon	Philem.		
1 Chronicles	1 Chron.	Daniel	Dan.	John	John	Hebrews	Heb.		
2 Chronicles	2 Chron.	Hosea	Hos.	Acts	Acts	James	James		

Level Headings

Please follow the suggested *Turabian* guidelines for Headings and sub-headings (Appendix 2.2.), using the first, third, and fifth level headings in the *Turabian* manual as the first, second, and third level headings in your submission.

First level: Headline-style capitalization, bold typeface, centered.

Main Heading

Second Level: Headline-style capitalization, left justified, italics typeface.

Second Level Subheading

Your text would begin here and develop this topic....

Third Level: sentence-style capitalization, italics typeface, paragraph indentation.

Third Level Heading. The following paragraphs further develops this idea...

Book Review Submission Guidelines

Each book review should include bibliographic information, length of book, and retail price. The review should include a brief summary of the content, followed by a critique of the books main arguments. Reviewers should be knowledgeable in the topic addressed by the book. If quoting a passage of the book, include the page number in parenthetical in-text citations as in the following example:

Wright insists that the “central, framing question [of Scripture] is that of God’s purpose of rescue and recreation for the whole world, the entire cosmos” (184).

At the bottom of the review include name, city, institution, and email address of reviewer. The length of reviews should be between 800-1600 words and emailed as a Microsoft Word (.doc or .docx) document to the email address provided for submissions on the *PneumAfrica Journal* website. To request review copies of books please contact the managing editor.

Send To

Submissions conforming to the above specifications should be sent to Dr. Andrew Mkwaila: andymkwaila@hotmail.com.